

December - Meeting Agenda

Time 9:15am Location: Arabic room

Date: 8th December 2017

1. Welcome and Apologies

2. Business arising from last minutes
 - Future fund raising event
 - 1) Financial membership fee is 50cent.
 - 2) Proper planning and procedure needed to organise any fund raising event.

3. Incoming mail

4. Outgoing mail

5. General Business
 - Suggestions for next year's PNC events.
 - Some suggestions about having events and activities for kids in the summer vacation.
 - Achievements for 2017 PNC.

Financial report – treasurer

Principal's report

Meeting close

If you have any issues you would like tabled during one of our meetings please contact secretarylps2017@gmail.com a week prior the meeting to have it noted in the agenda